**Triquetra Training Services**

**Access & Equity Policy**

**Purpose**

The objective of the *Access and Equity Policy and Procedure* for Triquetra Training Services (TTS) is to ensure the RTO is responsive to the individual participants needs to achieve suitable outcomes and meet the Standards for RTOs 2015.

# Policy

TTS will create a training and education environment free from all forms of discrimination and harassment which enables all learners to reach their full potential. TTS will provide an inclusive learning environment that is free from victimization, discrimination and harassment.

TTS will provide a non-discriminatory participant selection process which allows access for all members of the community.

No individual participant will be discriminated against and access to course venues will not be limited on the basis of:

* Gender;
* Sexuality;
* Trans-sexuality;
* Age;
* Race;
* Relationship status;
* Status as a parent or carer;
* Pregnancy;
* Breastfeeding;
* Religious or political conviction; or
* Disability.

TTS will provide access and equity by ensuring:

* A number of course options are available to learners
* Pre-enrolment information is succinct
* As much information is provided to the learner prior to enrolment
* Ensuring our trainers are abreast of diversity
* Ensuring our trainers are conversant with discrimination
* All staff are updated on this area via way of PD sessions throughout the year